

## Learn more about Keynote

Scroll through the slides. Touch the images and text. And experience the most powerful presentation app ever made for a mobile device.

## Get to Know Keynote Presentations button

This is where you create new presentations and find the ones you've already made. As you work, Keynote automatically saves your progress.



## Get to Know Keynote Toolbar buttons

Use these tools to add photos, tables, charts, and shapes. Change fonts and text size. Edit Presenter Notes, add animations, and play your presentation.



# Get to Know Keynote Slide Navigator

The Navigator shows every slide in your presentation. From here you can arrange them any way you like. Tap the Add (+) button to add new slides.



# Get to Know Keynote Arrange slides

To reposition a slide, tap and hold it, then drag it to a new location. To select multiple slides, tap and hold one, then tap more slides with another finger.



## Get to Know Keynote Duplicate slides

Select a slide, then tap it again to see the menu. Choose Copy. Tap and choose Paste.



## Get to Know Keynote Undo your work

Shake your iPhone or iPod touch to undo your most recent action.



## Working with Objects Add and edit text

Double-tap to select the text to the right, then begin typing. When you're finished, tap the Done button in the toolbar.



## Working with Objects Copy and paste



Select an object, then tap Copy. Tap anywhere to deselect the object, then tap the background and choose Paste. You can drag the pasted object wherever you like.

## Working with Objects Move, scale, and rotate



Tap and hold the object, then drag it to a new position. To resize it, drag the selection handles. To rotate, tap and hold the object with two fingers, then turn.

## Working with Objects Add objects to this slide

Tap the Insert button. Choose shapes, text, charts, tables, or your own photos.



# Working with Objects Apply styles

Select an object to the right. Tap the Info button. Then choose a style.





## Working with Objects Edit the chart

Tap the chart to select it. Then choose Edit Data to reveal the Chart Data Editor. From here, you can edit your data using the onscreen keyboard.



## Animate your Slides Enter animation view

Tap the Tools button. Then tap Animation Mode. Touch a slide or object to animate it. When you're finished, tap the Done button in the toolbar.



## Present your Work Play your presentation

Tap the Play button in the toolbar. Then, tap once or swipe left to advance to the next slide. Swipe right to return to the previous slide. Try it now to see some of the dramatic transitions in Keynote.





#### Twist



#### Cube



### Page Flip

## Magic Move







## **Magic Move**

**Create sophisticated** animations using the same objects on two slides. Change the position or size of the objects, and Keynote automatically animates them from one slide to the next.



# **Object Builds**

You can animate any object on your slide using build animations. Tap anywhere on the slide to view examples below.



# Wrap it Up

#### Exit play mode

When you're finished presenting, simply pinch anywhere on the slide.



## Sharing your Work Easily share your presentations

You can share your presentation in an email, or via iWork.com public beta so anyone on a Mac or PC can view it on the web. Tap the Tools button. Then tap Share and Print.



## Working with Presentations The Presentations view

Tap any presentation to open it. Tap the new (+) button to create a new presentation. To select a presentation to share, duplicate, or delete, tap the Edit button, then tap a presentation.



## Organizing your Presentations Creating folders

To organize your presentations into folders, touch and hold any presentation, then drag it on top of another.



## iCloud Keep your presentations up to date

iCloud stores your presentations and keeps them, and any changes you make, up to date across all your devices.





#### Now try Keynote for yourself.

Now that you know the basics, start exploring Keynote by creating your own presentation. Or visit <u>http://help.apple.com/keynote/iphone/1.5/</u>.

For additional help, tap the Tools button, then tap "Help."

## Complete the Suite More amazing iWork apps, available from the App Store.



#### Pages

Design beautiful documents using just your fingers.



#### Numbers

The most powerful spreadsheet app for iPad, iPhone or iPod touch.